

**Development Authority of Butts County**  
**Monthly Board Meeting Minutes**

The Development Authority of Butts County held its monthly meeting on Friday, October 10, 2025, at the Historic Butts County Courthouse, 25 Third Street, Jackson, GA.

Development Authority Members present and comprising a quorum were:

Members	PRESENT	ABSENT	Members	PRESENT	ABSENT
Zach Burden		X	Roger McDaniel		X
John Fisher	X		Alicia Washington	X	
John Harkness		X	Arthur White	X	
Fred Head	X				

Staff Present: Executive Director Bob White and Melissa Griffin, Director of Business Retention & Expansion. Authority legal counsel, Mr. Kevin Brown, and Chuck Palmer, legal counsel from Troutman Pepper Locke Law Firm, were also in attendance.

**I. Welcome and Approval of the Agenda**

Vice Chairman White called the meeting to order and determined that a quorum was present. On a motion by Mr. Fisher, seconded by Mr. Head, the Board voted unanimously to approve the agenda.

**II. Approval of the Minutes**

Vice Chairman White called for approval of the minutes from September 12, 2025. On a motion by Mr. Fisher, seconded by Ms. Washington, the Board unanimously approved the Minutes of September 12, 2025, monthly meeting, as presented.

**III. Board Items for Discussion and Action**

- a. Financial Reports – September 2025
  - Checking IDA
  - Checking DABC
  - Credit Cards
  - Joint Development Authority of Butts & Spalding

Executive Director Bob White presented the Financials, including current bills to be paid. On a motion by Mr. Head, seconded by Ms. Washington, the Board voted unanimously to accept the Financial Reports as presented.

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**VI. Old Business:**

**a) Bond Resolution for GreenBox Systems, LLC (Project Eagle)-at RiverPark:**

Director White reminded the Board of the history of Greenbox's decision to locate in Butts County, and he and Authority Attorney, Kevin Brown, explained the terms of the Bond Resolution for the project. Director White reminded the Board that a \$750,000 Edge Grant was included as part of the State's incentive package for GreenBox Systems, but that the Authority must still make an application for the grant through the One Georgia Authority/Georgia Department of Community Affairs. Authority Attorney Brown added that the bond amount was increased slightly over the original reported personal property investment amount to accommodate rising costs over the term of the agreement, which – he noted – is usually the case. Mr. Palmer stated that his clients were excited to locate in Butts County and were looking forward to working with the Development Authority and the community.

A motion was made by Mr. Fisher, seconded by Ms. Washington, to approve the Bond Resolution as presented and to authorize the chair and secretary to execute bond documents, as necessary. The motion was unanimously approved.

**V. New Business:** No new business was presented for discussion.

**VI. Staff Reports and Information:**

Executive Director Bob White and Melissa Griffin, Director, Business Retention and Expansion, provided an update on business retention and expansion efforts. Ms. Griffin shared the printed material for Workforce Events. She also shared details about the upcoming Workforce Wednesday, during which Ms. Griffin will present to all CTAE classes on the topic of economic development. Mr. Fisher commented that he thought the events were necessary and well-planned, but he noted that some JHS students leave campus to attend Dual Enrollment options. He suggested that arrangements should be made to ensure those students are informed and included in the events.

**VII. Executive Session:** No executive session needed.

**VII. Adjournment:**

On a motion by Mr. Fisher, seconded by Ms. Washington, the Board voted unanimously to adjourn.

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The Minutes were officially approved by the Board on : November 12, 2025

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Executive Director

Chairman