

<p><u>Development Authority of Butts County</u> <u>Monthly Board Meeting</u> <u>Minutes</u></p>

The Development Authority of Butts County held its regularly scheduled meeting on Friday, October 14, 2022. The meeting was held in the conference room of the Historic Butts County Courthouse at 25 Second Street, Jackson, GA 30233.

Development Authority Members present and comprising a quorum were:

Members	PRESENT	ABSENT	Members	PRESENT	ABSENT
Zach Burden		X	Roger McDaniel	X	
Clint Crowe	X		Alicia Washington	X	
John Harkness	X		Arthur White	X	
Fred Head	X				

Guests: Dr. Irvin Clark and Donna Lackey-Southern Crescent Technical College; Lisa Durden-Butts County Chamber; Betty Askew and Joe Reed-Brushy Creek Homeowners Association.

Staff Present: Executive Director Bob White; Existing Industry/Workforce Development Coordinator, Melissa Griffin.

I. Welcome and Approval of the Agenda

Chairman Harkness called the meeting to order and confirmed that a quorum of the Board Members was in attendance. Chairman Harkness acknowledged the attendance of Southern Crescent Technical College (SCTC) President, Dr. Irvin Clark, and Donna Lackey, Vice President-Economic Development, and recommended moving Dr. Clark’s comments prior to the discussion of Old Business. On a motion Mr. McDaniel, seconded by Mr. Crowe, the Agenda, as amended, was unanimously approved.

II. Approval of the Minutes:

a) **September 9, 2022 Minutes:** On a motion by Mr. Head, seconded by Ms. Washington, the Board unanimously approved the Minutes of the September 9, 2022 meeting as submitted.

III. Board Items for Discussion and Action:

a) **Financial Reports – September 2022:** On a motion by Ms. Washington, seconded by Mr. Arthur White, the Board voted unanimously to approve the September 2022 Financial Statements as presented.

IV. Old Business

a) **FY 2022 Audit Update:** Executive Director Bob White reported that the FY 2022 Audit was underway, and that he hoped to have the completed Audited Financial Statement in time for the October meeting.

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- b) **ACCG Training Update:** Executive Director White shared copies of the updated Tax Savings Schedule approved by the Authority earlier this year, as well as the recommended changes to the Schedule from the Butts County Board of Assessors. Mr. White recommended that further meetings be held with the Board of Commissioners and Board of Assessors to finalize the Schedule going forward.

V. **New Business**

- a) **Southern Crescent Technical College Update:** SCTC President, Dr. Irvin Clark, provided an update on his plans for increased programming at the SCTC Butts Center, including hiring additional staff for the facility and the addition of a mobile Technology Lab to support increased programming in Mechatronics, Industrial Maintenance and Logistics.
- b) **CTAE You Science Data Reveal Request for Support:** Executive Director White and Melissa Griffin, Workforce Development Coordinator, provided a brief overview of the “You Science Summit”, an aptitude survey process utilized by schools throughout Georgia and the country to help students uncover and understand their natural abilities and find the careers that correlate best with their interests and abilities. Each student tested receives a personalized career matching assessment with in-depth information about each career including salary, projected openings in those fields, education or training requirements, etc., and Jackson High School will be holding a “You Science Reveal” with students and their parents to present students with their personalized results. This is the first year that Jackson High School has used a “reveal” ceremony and program to present the results, and Dr. Sohmer McKibben, CTAE Director for Jackson High School, has requested donations of \$300 each from the Butts Chamber and the Development Authority to help offset costs of the event. On a motion by Mr. Head, seconded by Mr. Crowe, the Board voted unanimously to approve a check for \$300 as the Development Authority’s contribution to the event.

- VI. **Staff Reports and Information:** Authority staff provided an update on staff activities since the past meeting.

- VII. **Executive Session:** There were no items for discussion in Executive Session.

- VIII. **Adjournment:** On a motion by Mr. Arthur White, seconded by Mr. Head, the Board voted unanimously to adjourn the meeting.

The minutes were officially approved by the Board on November 11, 2022

Executive Director

Chairman