

Development Authority of Butts County
Monthly Board Meeting Minutes

The Development Authority of Butts County held its monthly meeting on Friday, September 13, 2024 at the Historic Butts County Courthouse, 25 Third Street, Jackson, GA.

Development Authority Members present and comprising a quorum were:

Members	PRESENT	ABSENT	Members	PRESENT	ABSENT
Zach Burden	X		Roger McDaniel	X	
John Fisher		X	Alicia Washington	X	
John Harkness	X		Arthur White	X	
Fred Head	X				

Board member, Roger McDaniel, participated by conference call. Staff Present: Executive Director Bob White and Melissa Griffin, Workforce Development Coordinator. There were also several attendees from the High Falls Lake residential communities.

I. Welcome and Approval of the Agenda

Chairman Harkness called the meeting to order and confirmed that a quorum was present. On a motion by Ms. Washington, seconded by Mr. Head, the Board voted unanimously to approve the agenda as amended.

II. Approval of the Minutes

a) August 9, 2024 – Monthly Meeting

On a motion by Mr. Burden, seconded by Mr. Head, the Board unanimously approved the Minutes of the August 9, 2024, monthly meeting.

III. Board Items for Discussion and Action

a) Financial Reports August 2024

- Checking IDA
- Checking DABC
- MasterCard Credit Card
- Joint Development Authority of Butts & Spalding

On a motion by Mr. Head, seconded by Mr. Burden, the Board voted unanimously to accept the Financial Reports as presented.

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- IV. **Old Business:** There were no Old Business items for discussion.
- V. **New Business:** There were no New Business items for discussion.
- VI. **Staff Reports and Information** – Bob White and Melissa Griffin provided a brief update on project activity since the last meeting.
- VII. **Executive Session:** There were no items for Executive Session
- VIII. **Adjournment:** On a motion by Mr. Head, seconded by Ms. Washington, the Board voted unanimously to adjourn.

The Minutes will be officially approved by the Board on: October 11, 2024

Executive Director

Chairman