

Development Authority of Butts County
Monthly Board Meeting Minutes

The Development Authority of Butts County held its monthly meeting on Wednesday, November 12, 2025, at the Historic Butts County Courthouse, 25 Third Street, Jackson, GA.

Development Authority Members present and comprising a quorum were:

| Members | PRESENT | ABSENT | Members | PRESENT | ABSENT |
|---------------|---------|--------|-------------------|---------|--------|
| Zach Burden | X | | Roger McDaniel | X | |
| John Fisher | X | | Alicia Washington | X | |
| John Harkness | X | | Arthur White | X | |
| Fred Head | X | | | | |

Staff Present: Executive Director Bob White

I. Welcome and Approval of the Agenda

Chairman Harkness called the meeting to order and determined that a quorum was present. Chairman Harkness noted that, due to the upcoming joint meeting with the Board of Commissioners, School Board and Butts County Water Authority at 8:30, the Development Authority meeting will be very short. On a motion by Mr. Head, seconded by Mr. McDaniel, the Board voted unanimously to approve the agenda, noting that the Authority meeting would be paused following New Businesses to allow the Authority to participate in the joint meeting and to re-start the Authority meeting should further official actions be needed prior to adjournment.

II. Approval of the Minutes

Chairman Harkness noted that the draft Minutes and Financial Reports had been previously circulated by the executive director, and he called for approval of a Consent Agenda to include the Minutes from October 10, 2025, and the Financial Report for October. On a motion by Mr. Fisher, seconded by Mr. Burden, the Board voted unanimously to approve the Consent Agenda items as presented.

III. Board Items for Discussion and Action

- a. Financial Reports – October 2025
 - Checking IDA
 - Checking DABC
 - Credit Cards
 - Joint Development Authority of Butts & Spalding

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VI. **Old Business:** There were no Old Business items for discussion.

V. **New Business:**

- a) **December Authority Meeting:** Chairman Harkness suggested that since some board members had meeting or travel conflicts in December and no major items were anticipated for discussion, the December meeting could be canceled if the Board so desired. On a motion by Mr. Fisher, seconded by Mr. Burden, the Board voted unanimously to cancel the December Authority meeting, but to authorize the executive director to pay outstanding bills or expenses.
- b) **Project Lighthouse (AWS Project) Intergovernmental Agreement Amendment:** Chairman Harkness advised the Board that since Project Lighthouse and the Butts County Water and Sewerage Authority have or are expected to enter into a separate agreement for the funding of water and/or sewer infrastructure needed for Project Lighthouse, that separate agreement would negate the need for the County to reserve or apply any Project Lighthouse PILOT Funds or PILOT Payments toward any water or sewer infrastructure, and so the original Intergovernmental Agreement (IGA) could be amended by all parties - i.e. the Board of Commissioners, the Butts County School Board and the Development Authority - to accelerate the PILOT funds distribution schedule. Copies of the proposed Amended IGA were distributed and discussed and, on a motion by Mr. McDaniel seconded by Mr. Head, the Board voted unanimously to authorize the chair and secretary to execute the amended agreement on behalf of the Development Authority, and to advise the other IGA participants of the Authority's actions.
- c) **Joint BOC-DABC-BCSS-BCWA Meeting:** The Development Authority meeting was paused at this time to allow the Authority members to join the Joint Meeting. Following the Joint Meeting, the Authority members re-entered the still-open Development Authority meeting.

VI. **Staff Reports and Information:**

Executive Director Bob White commented briefly on ongoing activity.

VII. **Executive Session:** No executive session needed.

VII. **Adjournment:**

On a motion by Mr. Fisher, seconded by Mr. Fisher, the Board voted unanimously to adjourn.

The Minutes will be officially approved by the Board on : January 9, 2026

Executive Director

Chairman