

Development Authority of Butts County
Monthly Board Meeting Minutes

April 10, 2026
Historic Butts County Courthouse
25 Third Street, Jackson, GA 30233
9:00 a.m.

The Development Authority of Butts County held its monthly meeting on Friday, March 13, 2026 at the Historic Butts County Courthouse, 25 Third Street, Jackson, GA.

Development Authority Members present and comprising a quorum were:

Members	PRESENT	ABSENT	Members	PRESENT	ABSENT
Zach Burden		X	Roger McDaniel	X	
John Fisher		X	Alicia Washington	X	
John Harkness	X		Arthur White	X	
Fred Head	X				

Staff Present: Executive Director Bob White, Melissa Griffin, Director of Business Retention & Expansion. Also present was Development Authority Board Attorney, Kevin Brown.

I. Welcome and Approval of the Agenda

Chairman Harkness called the meeting to order. On a motion by Mr. Arthur White, seconded by Mr. Head, the Board voted unanimously to approve the agenda.

II. Approval of the Minutes

Chairman Harkness called for approval of the minutes of March 13, 2026. On a motion by Mr. Arthur White, seconded by Ms. Washington, the Board unanimously approved the minutes as submitted.

III. Board Items for Discussion and Action

a. Financial Reports – March 2026

- Checking IDA
- Checking DABC
- Credit Cards
- Joint Development Authority of Butts & Spalding

Executive Director Bob White presented the Financials, including current bills to be paid. On a motion by Mr. McDaniel, seconded by Mr. Head, the Board voted unanimously to approve the Financial Reports as presented.

V. Old Business- There was no old business to discuss

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VI. New Business

a. **Southern Crescent Technical College Update**-Dr. Irvin Clark, President

b. **Development Authority Budget & Finances**-Ms. Alicia Washington, Treasurer

Ms. Washington reported on the status of the Development Authority's current investments and recommended to the Board that they consider 24- to 30-month money market funds due to current interest rates. Attorney Brown supported Ms. Washington's recommendation. On a motion by Mr. Head, seconded by Mr. McDaniel, the Board voted unanimously to authorize Ms. Washington to move forward with Investing DA funds in 30 months or less in money market funds, Ms. Washington recused herself from the vote.

c. **Joint Development Authority Funding Request (Audit)**

Executive Director White reminded the Board of the cost of audits and suggested the two Joint Development Authorities, Spalding and Butts, share the cost of the audit. On a motion by Mr. Head, seconded by Mr. McDaniel, the Board voted unanimously to fund the Butts County portion of the audit, but suggested the Director look into ways to acquire funds and/or negotiate the cost.

d. **Butts County Chamber Golf Tournament**

On a motion by Mr. Arthur White, seconded by Ms. Washington, the Board voted unanimously to purchase sponsorship for the Butts County Chamber Golf Tournament.

VII. Staff Reports, and Information – Due to time constraints, there were no staff reports..

VIII. Executive Session- Personnel Matter

On a motion by Mr. Arthur White and seconded by Mr. Head, the Board approved to move to Executive Session to discuss a personnel matter. Following discussion and on motion by Mr. White, seconded by Mr. Head, the Board voted unanimously to return to the open meeting with no formal action to be taken.

IX. Adjournment-

On a motion by Mr. Arthur White, seconded by Mr. Head, the Board voted to adjourn.

The Minutes will be officially approved by the Board on May 8, 2026

Executive Director

Chairman