

Development Authority of Butts County

Monthly Board Meeting

Agenda

January 8, 2021

8:30 am

- I. Welcome and Approval of the Agenda**
- II. Election of Officers**
 - a. Chair
 - b. Vice Chair
 - c. Treasurer
- III. Approval of the Minutes**
 - a. December 11, 2020 Monthly Meeting
- IV. Board Items for Discussion and Action**
 - a. Financial Reports – December 2020
 - Checking IDA
 - Checking DA
 - MasterCard Credit Card
 - Joint Development Authority of Butts & Spalding
- V. Old Business**
 - a. Department of Driver Services Project Update
 - b. MasterBrand Cabinets, Inc. update
 - c. Development Authority Office Relocation
- VI. New Business**
 - a. Annual Planning Retreat Discussion
- VII. Director's Report and Information**
- VIII. Executive Session - If needed**
- IX. Adjournment**

Pursuant to the directives of Governor Kemp to limit public gatherings to aid in halting the spread of the novel coronavirus (COVID-19), the Authority's January 8, 2021 Board Meeting will be physically limited to members, required staff, and attendees pre-screened per CDC guidelines for travel to high-risk regions or symptoms, only. However, the video and/or audio of portions of the meeting open to the public will be available via the video and/or audio] call-in.

The meeting is anticipated to be physically conducted in the Authority's board room with appropriate social distancing per CDC guidelines. In the event a quorum of board members are unable to attend in-person due to COVID-19 precautions, the meeting will be held with a quorum of members participating by video and/or audio conference, in compliance with the emergency provisions of the Open Meetings Act and the Governor's State of Emergency Order, as amended.